

Commission Meeting Agenda



Mayor

Samuel D. Cobb

City Commission

Marshall R. Newman

Jonathan Sena

Patricia A. Taylor

Joseph D. Calderón

Garry A. Buie

Don R. Gerth

City Manager

J. J. Murphy

December 5, 2016



Hobbs City Commission
Regular Meeting
City Hall, City Commission Chamber
200 E. Broadway, 1st Floor Annex, Hobbs, New Mexico

Monday, December 5, 2016 - 6:00 p.m.

Sam D. Cobb, Mayor

Marshall R. Newman
Commissioner - District 1

Jonathan Sena
Commissioner - District 2

Patricia A. Taylor
Commissioner - District 3

Joseph D. Calderón
Commissioner - District 4

Garry A. Buie
Commissioner - District 5

Don R. Gerth
Commissioner - District 6

A G E N D A

*City Commission Meetings are
Broadcast Live on KHBX FM 99.3 Radio
and Available via Livestream at www.hobbsnm.org*

CALL TO ORDER AND ROLL CALL

INVOCATION AND PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

1. Minutes of the November 21, 2016, Regular Commission Meeting

PROCLAMATIONS AND AWARDS OF MERIT

2. Proclamation Proclaiming December 5, 2016, as "Hobbs Eagles Day" in Recognition of the Outstanding Accomplishments of the 2016 Hobbs Eagles Boys Cross Country Team
3. Proclamation Proclaiming December 16, 2016, as "Hobbs Hispano Chamber of Commerce Foundation Day" in Recognition of their 10th Anniversary

PUBLIC COMMENTS *(For non-agenda items.)*

CONSENT AGENDA *(The consent agenda is approved by a single motion. Any member of the Commission may request an item to be transferred to the regular agenda from the consent agenda without discussion or vote.)*

None

DISCUSSION

None

ACTION ITEMS (Ordinances, Resolutions, Public Hearings)

4. Resolution No. 6502 - Authorizing Budgetary Adjustment #3 for FY 16-17
(Toby Spears)
5. Consideration of Approval of a CES Contract with Accent Landscaping for Turner Beautification and Pocket Park Expansion in the Total Amount of \$29,100.88 Including GRT *(Doug McDaniel)*
6. Consideration of Approval of a CES Contract with GWC Construction, Inc., for Asbestos Removal and Demolition of All Structures Located at the Taylor Ranch Site in the Total Amount of \$100,940.00 Plus GRT *(Ronny Choate)*
7. Consideration of Approval of RFP No. 486-17 to Furnish Annual Agreement for Design Services for Roofing Upgrades and Recommendation to Accept the Proposal from Jim D. Koontz & Associates, Inc. *(Ronny Choate)*

COMMENTS BY CITY COMMISSIONERS, CITY MANAGER

8. Next Meeting Date:
 - ▶ Regular Meeting - **Monday, December 19, 2016**, at 6:00 p.m.

ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the above meeting, please contact the City Clerk's Office at (575) 397-9207 at least 72 hours prior to the meeting or as soon as possible.



CITY OF HOBBS

COMMISSION STAFF SUMMARY FORM

MEETING DATE: December 5, 2016

SUBJECT: City Commission Meeting Minutes

DEPT. OF ORIGIN: City Clerk's Office
DATE SUBMITTED: November 29, 2016
SUBMITTED BY: Jan Fletcher, City Clerk

Summary:

The following minutes are submitted for approval:

- ▶ Regular Commission Meeting of November 21, 2016

Fiscal Impact:

Reviewed By: _____
Finance Department

N/A

Attachments:

Minutes as referenced under "Summary".

Legal Review:

Approved As To Form: _____
City Attorney

Recommendation:

Motion to approve the minutes as presented.

Approved For Submittal By:



Department Director

City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____
Ordinance No. _____
Approved _____
Other _____

Continued To: _____
Referred To: _____
Denied _____
File No. _____

Minutes of the regular meeting of the Hobbs City Commission held on Monday, November 21, 2016, in the City Commission Chamber, 200 East Broadway, 1st Floor Annex, Hobbs, New Mexico.

Call to Order and Roll Call

Mayor Cobb called the meeting to order at 6:00 p.m. and welcomed everyone in attendance to the meeting. The City Clerk called the roll and the following answered present:

Mayor Sam D. Cobb
Commissioner Marshall R. Newman
Commissioner Jonathan Sena
Commissioner Patricia A. Taylor
Commissioner Joseph D. Calderón
Commissioner Garry A. Buie
Commissioner Don Gerth

Also present:

J. J. Murphy, City Manager
Mike Stone, City Attorney
Chris McCall, Police Chief
Brian Dunlap, Deputy Police Chief
Clipper Miller, Police Lieutenant
Michael Walker, Police Sergeant
Charles Cunningham, Police Captain
Manny Gomez, Fire Chief
Barry Young, Deputy Fire Chief
Shawn Williams, Fire Marshal
Paul Thompson, Fire Captain
Brandon Roberts, Fire Battalion Chief
Toby Spears, Finance Director
Tanya Sanchez, Accounting Operations Supervisor
Kevin Robinson, Development Coordinator
Ronny Choate, General Services Director
Raymond Bonilla, Community Services Director
Manny Marquez, Building Official
Nicholas Goulet, Human Resources Director
Ron Roberts, Information Technology Director
Doug McDaniel, Parks and Recreation Director
Linda Howell, Rockwind General Manager
Matt Hughes, Golf Course Superintendent
Sandy Farrell, Library Director
Meghan Mooney, Director of Communications
Sandra Boltshauser, Record Specialist
Jan Fletcher, City Clerk
24 citizens

Invocation and Pledge of Allegiance

Commissioner Taylor delivered the invocation and Commissioner Newman, along with his granddaughter, Ashtyn, led the Pledge of Allegiance.

Approval of Minutes

Commissioner Calderón moved that the minutes of the regular meeting held on November 7, 2016, be approved as presented. Commissioner Taylor seconded the motion and the vote was recorded as follows: Newman yes, Sena yes, Taylor yes, Calderón yes, Buie yes, Gerth yes, Cobb yes. The motion carried.

Executive Sessions

The City Commission convened in an executive session on Monday, November 21, 2016, at 7:20 p.m., for discussion of matters subject to the attorney-client privilege pertaining to pending litigation in Federal or State Courts in which the City is or may become a participant, specifically Lopez vs. the City of Hobbs pursuant to §10-15-1(H)(7), N.M.S.A., 1978. The matters discussed in the closed meeting were limited only to Lopez vs. the City of Hobbs. No action was taken during the meeting.

Proclamations and Awards of Merit

There were no proclamations or awards of merit presented.

Public Comments

There were no public comments.

Consent Agenda

There were no items on the consent agenda.

Discussion

There were no items presented for discussion.

Action Items

Resolution No. 6498 - Authorizing an Agreement with the State of New Mexico Environment Department for 2016 Special Appropriation Project No. 16-A2265-STB in the Amount of \$100,000.00 for the Hobbs Aerobic Digestion Basins.

Mr. J. J. Murphy, City Manager, explained the resolution and stated the Hobbs Aerobic Digestion Basins and the following three agenda items are all grants awarded by the State. He explained that all of the State funds were vulnerable during the recent special Legislative session; however, thanks to our representatives, the City was awarded all of the originally requested funds.

Mr. Murphy explained the resolution and stated this grant is for professional engineering services to design additional aerobic digestion basins, to address current deficiencies in the existing basins and allow for additional treatment capacity including community growth.

In response to Mayor Cobb's question, Mr. Mike Stone, City Attorney, stated that since each grant has its own resolution, it would be best to vote on them individually.

There being no further discussion, Commissioner Calderón moved that Resolution No. 6498 be adopted as presented. Commissioner Buie seconded the motion and the vote was recorded as follows: Newman yes, Sena yes, Taylor yes, Calderón yes, Buie yes, Gerth yes, Cobb yes. The motion carried. Copies of the resolution and supporting documents are attached and made a part of these minutes.

Resolution No. 6499 - Authorizing an Agreement with the State of New Mexico Environment Department for 2016 Special Appropriation Project No. 16-A2266-STB in the Amount of \$100,000.00 for Improvements to the Hobbs Effluent Reuse System.

Mr. Murphy explained the resolution and stated the special appropriation for the improvements to the Hobbs Effluent Reuse System is for the design and construction costs associated with an aquifer storage/aquifer recovery facility adjacent to the treatment facility. He further stated this facility would allow for the storage of reclaimed water during the winter months. Mr. Murphy added that these improvements would also allow for the eventual upgrade of reclaimed water from Class 1B to Class 1A.

In response to Commissioner Sena's inquiry, Mr. Murphy affirmed the Class 1A water could be used to fill local fishing areas, such as the one being planned at Taylor Ranch.

There being no further discussion, Commissioner Sena moved that Resolution No. 6499 be adopted as presented. Commissioner Calderón seconded the motion and the vote was recorded as follows: Newman yes, Sena yes, Taylor yes, Calderón yes, Buie yes, Gerth yes, Cobb yes. The motion carried. Copies of the resolution and supporting documents are attached and made a part of these minutes.

Resolution No. 6500 - Authorizing an Agreement with the State of New Mexico Environment Department for 2016 Special Appropriation Project No. 16-A2267-STB in the Amount of \$431,000.00 for Improvements to Hobbs Sewer Lines/Manholes.

Mr. Murphy explained the resolution and stated this special appropriation is for improvements to the Hobbs sewer lines/manholes which will fund the professional engineering services and construction of the Trunk Line F concrete sewer line along the Lovington Highway. He further stated this will allow the repairs on Caprock and Central Drive to move forward.

In answer to Commissioner Gerth's question, Mr. Murphy stated the construction could begin within 90 days of awarding the bid. He further stated the street has been closed for approximately three months due to damage from rain storms in August of this year. Mr. Murphy clarified the line runs through the middle of Central Drive, not through the alley.

Mayor Cobb stated this is the trunk line that runs down Lovington Highway on the west side.

Commissioner Buie stated Central Drive has been repaired many times. He added it has been on the list for funding for at least two years and it is past time to repair.

There being no further discussion, Commissioner Calderón moved that Resolution No. 6500 be adopted as presented. Commissioner Buie seconded the motion and the vote was recorded as follows: Newman yes, Sena yes, Taylor yes, Calderón yes, Buie yes, Gerth yes, Cobb yes. The motion carried. Copies of the resolution and supporting documentation are attached and made a part of these minutes.

Resolution No. 6501 - Authorizing an Agreement with the State of New Mexico Environment Department for 2016 Special Appropriation Project No. 16-A2268-STB in the Amount of \$100,000.00 for Improvements to the Hobbs Wastewater Reclamation Facility.

Mr. Murphy stated this appropriation has been awarded for planning and design of a filtering treatment process at the Wastewater Reclamation Facility (WWRF). He explained that the WWRF currently produces Class 1B water. By undergoing the tertiary treatment, reclaimed water will meet New Mexico Environment Department's criteria as Class 1A and can be utilized without restrictions or set-backs.

Mayor Cobb stated more equipment may be necessary to move forward on the improvements to the Hobbs Wastewater Reclamation Facility. He added this will eventually allow for reclaimed water to be used in ponds.

There being no further discussion, Commissioner Sena moved that Resolution No. 6501 be approved as presented. Commissioner Calderón seconded the motion and the vote was recorded as follows: Newman yes, Sena yes, Taylor yes, Calderón yes, Buie yes, Gerth yes, Cobb yes. The motion carried. Copies of the resolution and supporting documentation are attached and made a part of these minutes.

Consideration of a Grant Award Through the Office of Community Oriented Policing Services (COPS) for the 2016 Hiring Program (CHP).

Police Chief Chris McCall stated the Hobbs Police Department applied for a grant through the Community Oriented Policing Services (COPS) Office of the U. S. Department of Justice to fund police officer positions. He stated the grant allows for certified police officers to be hired with the task of developing community relations within the City of Hobbs. Police Chief McCall stated the Department is committed to the community and, through the grant, will dedicate five personnel to community engagement efforts in order to build trust with diverse members of the community. The grant period is 36 months with \$625,000 being paid by the U. S. Department of Justice and \$751,165 being the match by the City of Hobbs. Police Chief McCall stated the City will be required to maintain the officer positions for a minimum of 12 months following the 36-month federal funding period.

Police Chief McCall presented a PowerPoint to the Commission with an overview of the grant program. He briefly explained the mission statement and outlined the job duties of the potential positions. He also outlined various new programs to be implemented such as public education, youth engagement and social media. Police Chief McCall stated the grant required positions will be filled with veteran officers and new hires will be trained for day-to-day police operations. He added that the desired outcome of this program is to increase the transparency of the department, improve the quality of life for Hobbs citizens, lower crime rates and to further evaluate the needs of the community.

Commissioner Calderón stated he participated in a radio show in the past and made announcements to urge the Hispanic community to report person on person crimes without fear of immigration concerns.

Commissioner Taylor stated that a volunteer community committee needs to be formed and take part in this outreach process. She further stated each district should be represented equally. Commissioner Taylor thanked Police Chief McCall for the detailed presentation. Police Chief McCall agreed and stated a community committee would fit well with the community outreach program.

In response to Commissioner Gerth's inquiry, Police Chief McCall stated there are currently three officers attending academy and they are included in the current total of 95 filled positions. Police Chief McCall stated veteran officers will fill the positions and

new officers will be hired for those vacancies. He stated HPD currently has 95 filled positions but is budgeted for a total of 103. He added that the \$751,000 matched funds will provide the base salary for the officers required by the grant as well as providing some of the benefits.

In answer to Mayor Cobb's question, Police Chief McCall clarified that the grant would be funded for three years with a requirement that the City fund the fourth year.

Mr. Murphy explained that the City currently budgets a total of 103 officer positions for HPD. He stated funds for any unfilled positions flow back into the budget. If this grant moves forward, the funds will filter into the budget, leaving only the fourth year fully funded by the City. He added there is also an option for an 18-month extension of the grant if the funds have not been fully utilized.

In response to Commissioner Newman's inquiry, Police Chief McCall stated the program will utilize veteran officers and new hires will fill the grant requirements. He stated every other officer hired will be paid through grant funds in a format similar to the Student Resource Officer (SRO) grant.

In answer to Commissioner Gerth's question, Police Chief McCall stated the 2016 COPS Hiring Program (CHP) grant will not change the number of Student Resource Officers used at the Hobbs Municipal Schools.

In response to Mayor Cobb's question, Police Chief McCall explained that veteran officers will be used for the social media aspect of the program due to their existing knowledge of internal policies and practices of the department. He stated that rookie officers will be trained and used to fill positions on the street.

To answer Commissioner Gerth's inquiry, Police Chief McCall stated there are currently three officers attending police academy. He again stated that every other officer hired will be funded by the grant. He added this will be a build-out process that will happen over a period of time. Police Chief McCall stated it will take time to get the new hires fully trained.

In further response to Commissioner Gerth, Police Chief McCall stated there are currently more certified officers applying for HPD positions which cuts down on training time. He stated incentives were used in the past to attract certified officers. Police Chief McCall stated the police academy is held at least twice per year and the HPD officers who attend the academy are active employees while they attend.

Mr. Murphy stated there are currently 95 officers on HPD staff, with 103 positions budgeted. He further stated that if not passed, the City will lose out on all of the grant funds.

Commissioner Sena stated he has been granted the unique opportunity to visit various departments throughout the City as well as members of the community. He stated the main concern of everyone is the safety and well being of the citizens of Hobbs. He added there is a huge need for community engagement.

Commissioner Buie expressed concerns over the safety of the officers hired. He stated there were reports of police officers being shot today in the United States.

In response to the question by Commissioner Buie, Police Chief McCall stated if one person who becomes involved with the Community Outreach Program changes the way they perceive HPD and police officers, then the program cost is worth it.

Commissioner Taylor stated an officer was killed in San Antonio, Texas. She stated she prays daily for leaders in our country as well as the safety of the officers.

Commissioner Newman stated that he remembers only one day time as a former HPD Captain in the early 1990s that HPD was fully staffed. He stated full staffing at the department is going to be difficult, especially in this current climate.

In response to Commissioner Gerth's question, Mr. Murphy stated the average annual cost for salary and benefits per officer is \$91,000.00. He continued by stating that the City's gross receipts tax is currently estimated at approximately \$400,000.00 more this month than at the same time last year. He added that community engagement will help turn opinions.

Mayor Cobb expressed his support of HPD and stated they are a model department. He stated the community needs to know the Commission is committed to the department.

Mr. Murphy recognized all of the HPD officers present in the audience tonight. In response to Mr. Murphy's inquiry, all members of the HPD audience stood in support of their commitment to the grant program.

There being no further discussion, Commissioner Sena moved that the grant award through the Office of COPS for the 2016 COPS Hiring Program (CHP) in the amount of \$625,000.00 for three years be approved as presented. Commissioner Calderón seconded the motion and the vote was recorded as follows: Newman no, Sena yes, Taylor yes, Calderón yes, Buie yes, Gerth yes, Cobb yes. The motion carried. Copies of the agreement supporting documents are attached and made a part of these minutes.

Consideration of Approval of a CES Contract with Accent Landscaping for Tree Replacements on the SR 18 Beautification and Trail Project and Tree Additions and Replacements Along Turner Street in the Total Amount of \$157,461.97 Including GRT.

Mr. Doug McDaniel, Parks and Recreation Director, explained the contract and stated the CES Contract with Accent Landscaping will allow the City to remove dead trees along the Lovington Highway Trail corridor as well as plant new trees at the new pocket park on Turner Street. He stated approximately 115 trees along the trail have died in the last two years. The City was unable to plant trees at the proper time last year. He added that the success rate is higher when trees are transplanted at the proper time. Mr. McDaniel stated the landscaping along the Lovington Highway has been complimented numerous times and he credited the staff dedicated to working on the trail and their supervisor, Mr. Matt Hughes, Golf Course Superintendent, for the recent upkeep.

In response to Commissioner Buie's inquiry, Mr. McDaniel stated the warranty on the trees was two years.

Commissioner Buie stated the trees to be replaced have been dead for approximately two years already, and he would rather see the funds go somewhere else.

Commissioner Newman agreed with Commissioner Buie. He stated he feels the City should continue plans for trees on Turner Street but not move forward with the tree replacement on the Lovington Highway.

Mr. Murphy suggested tabling the item until more research can be done on the grant requirements with the J. F Maddox Foundation, whose funding helped complete the Lovington Highway Trail project.

Commissioner Taylor commented that there are still spaces on South Dal Paso that are unfinished as well.

Commissioner Sena requested photos of the trees to be replaced.

Mr. Murphy stated when he first arrived in Hobbs, there were quite a few calls complaining about the condition of the walking trail. He commended the City crews that are now maintaining the trail, and he added that those calls are practically gone. Mayor Cobb stated the obligations of the J. F Maddox Foundation grant raise a valid point.

Commissioner Buie moved to table the CES Contract with Accent Landscaping for tree replacements on the SR 18 Beautification and Trail Project and tree additions and replacements along Turner Street. Commissioner Newman seconded the motion and the vote was recorded as follows: Newman yes, Sena yes, Taylor yes, Calderón yes, Buie yes, Gerth yes, Cobb yes. The motion carried. Copies of the resolution and supporting documents are attached and made a part of these minutes.

Consideration of Approval of a CES Contract with Pettigrew & Associates to Provide Special Inspection and Material Testing Services at the CORE in an Estimated Amount of \$200,000.00 Excluding GRT.

Mr. Ronny Choate, General Services Director, explained the contract and stated the CES Contract with Pettigrew & Associates will provide material testing and special inspections that have been budgeted under the current purchase order with the City for the Center of Recreational Excellence (C.O.R.E.). The testing and inspection will include rebar, concrete, and structural steel. He added that Pettigrew will remain the Principal Coordinator for the submission of all required inspections to the State Building Inspector and Structural Engineer of Record.

In response to Commissioner Taylor's inquiry, Mr. Choate stated the City has budgeted for further testing of the soil, masonry and steel as the project progresses.

There being no further questions or discussion, Commissioner Calderón moved to approve a CES Contract with Pettigrew & Associates to provide special inspection and material testing services at the C.O.R.E. in the amount of \$200,000.00 as presented. Commissioner Buie seconded the motion and the vote was recorded as follows: Newman yes, Sena yes, Taylor yes, Calderón yes, Buie yes, Gerth yes, Cobb yes. The motion carried. Copies of the contract and supporting documents are attached and made a part of these minutes.

Comments by City Commissioners, City Manager

Mr. Murphy stated it was his honor to represent the City in the Veteran's Day Parade. He also stated City staff and County staff attended the Top Hat Award Ceremonies in Albuquerque, New Mexico, where both the City and County were nominated to receive awards for the Best Venue in the State. He stated Hobbs while did not win any awards, he gave kudos to Ms. Meghan Mooney, Director of Communications, for her efforts on the nomination.

Mr. Murphy expressed sorrow over the tragic events leading to the death of a police officer in San Antonio, Texas. He urged caution for all of the emergency responders and officers to be aware of their surroundings.

Mr. Murphy wished Commissioner Sena a happy birthday and wished everyone a Happy Thanksgiving.

Commissioner Gerth stated he recently finished the Citizen's Police Academy. He thanked everyone involved in the program.

Commissioner Sena stated the last eight and a half years serving on the City Commission have been great. He expressed his appreciation to all of the City employees for their dedicated and hard work.

Commissioner Taylor thanked everyone for attending the meeting. She expressed her appreciation to the citizens of District 3 who bring issues to her for discussion that they feel are important. She also wished everyone a Happy Thanksgiving and encouraged everyone to watch the backs of the police officers who take care of the citizens on the streets.

Commissioner Calderón addressed several comments to the Commission regarding a recent event in Hobbs held by the Deputy Counsel General from Mexico where he assisted in processing paperwork for hundreds of citizens. He encouraged people of all political backgrounds to work together.

Commissioner Buie expressed concern for the officers and staff of the HPD and HFD as well as other City employees such as the Water and Parks Departments who are also out in the public eye daily. He stated everyone should help watch each other's backs.

Commissioner Newman recognized his granddaughter, Ashtyn, and William Boltshauser, son of Ms. Sandra Boltshauser, Record Specialist, who were in the audience.

Mayor Cobb wished everyone a Happy Thanksgiving and safe travels.

Adjournment

There being no further discussion or business, Commissioner Calderón moved that the meeting adjourn. Commissioner Sena seconded the motion. The vote was recorded as follows: Newman yes, Sena yes, Taylor yes, Calderón yes, Buie yes, Gerth yes, Cobb yes. The motion carried. The meeting adjourned at 7:13 p.m.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk

Office of the Mayor
Hobbs, New Mexico

PROCLAMATION

WHEREAS, the Hobbs Eagles Boy's Cross Country Team have completed another outstanding and successful year representing our City in competition; and

WHEREAS, Coaches Bob Jackson and Nathan Collier continue to lead the Eagles to a reputation of excellence and prestige throughout the State of New Mexico and the surrounding area; and

WHEREAS, the Eagles have been successful in earning the respect of their peers and others in the State for good sportsmanship and are known as the team to watch from the South; and

WHEREAS, the Eagles have overcome the odds and proven their ability by winning their third state championship (1965, 2015 & 2016) and second consecutive state title and only the fourth state title for a Southern school in the history of Cross Country in New Mexico.

NOW, THEREFORE, I, Sam D. Cobb, Mayor of the City of Hobbs, New Mexico, do hereby proclaim December 5, 2016, as

"HOBBS EAGLES DAY"

in recognition of the outstanding accomplishments of the 2016 Hobbs Eagles Boy's Cross Country Team with congratulations for a job well done!

IN WITNESS WHEREOF, I have hereunto set my hand this 5th day of December, 2016, and cause the seal of the City of Hobbs to be affixed hereto.

SAM D. COBB, Mayor

ATTEST:


JAN FLETCHER, City Clerk



Office of the Mayor
Hobbs, New Mexico

PROCLAMATION

WHEREAS, the Hobbs Hispano Chamber of Commerce Foundation (HHCCF) has done much to promote the rich Culture and Heritage that embodies our community by providing cultural events to promote better understanding about the diversity that make up our community; and

WHEREAS, you are invited to Mariachi Christmas, a professionally choreographed music and dance performance to be presented at Nelson Tydings Auditorium on December 16, 2016 at 6 p.m. depicting Christmas Traditions from different parts of Mexico in celebration of the HHCC Foundation's 10th Anniversary; and

WHEREAS, HHCC Foundation has given over \$100,000 in scholarships to Hobbs High School students to inspire young people to continue their education in order to succeed in life; and

WHEREAS, the HHCC Foundation has supported economic development by helping small businesses get started and sustain their business through business promotions, where business owners get networking opportunities and media exposure to promote their businesses; and

WHEREAS, the HHCC Foundation has promoted Hobbs as a destination stop in all their cultural affairs promotions as a place where you can stay overnight, enjoy local entertainment, fine dining, local museums, art center, the Lea County Cowboy Hall of Fame and sports with great amenities and warm hometown hospitality.

NOW, THEREFORE, I, Sam D. Cobb, Mayor of the City of Hobbs, New Mexico, do hereby proclaim December 16, 2016 as

“HOBBS HISPANO CHAMBER OF COMMERCE FOUNDATION DAY”

in recognition of their 10TH Anniversary and their contributions to the City of Hobbs.

IN WITNESS WHEREOF, I have hereunto set my hand this 5th day of December, 2016, and cause the seal of the City of Hobbs to be affixed hereto.

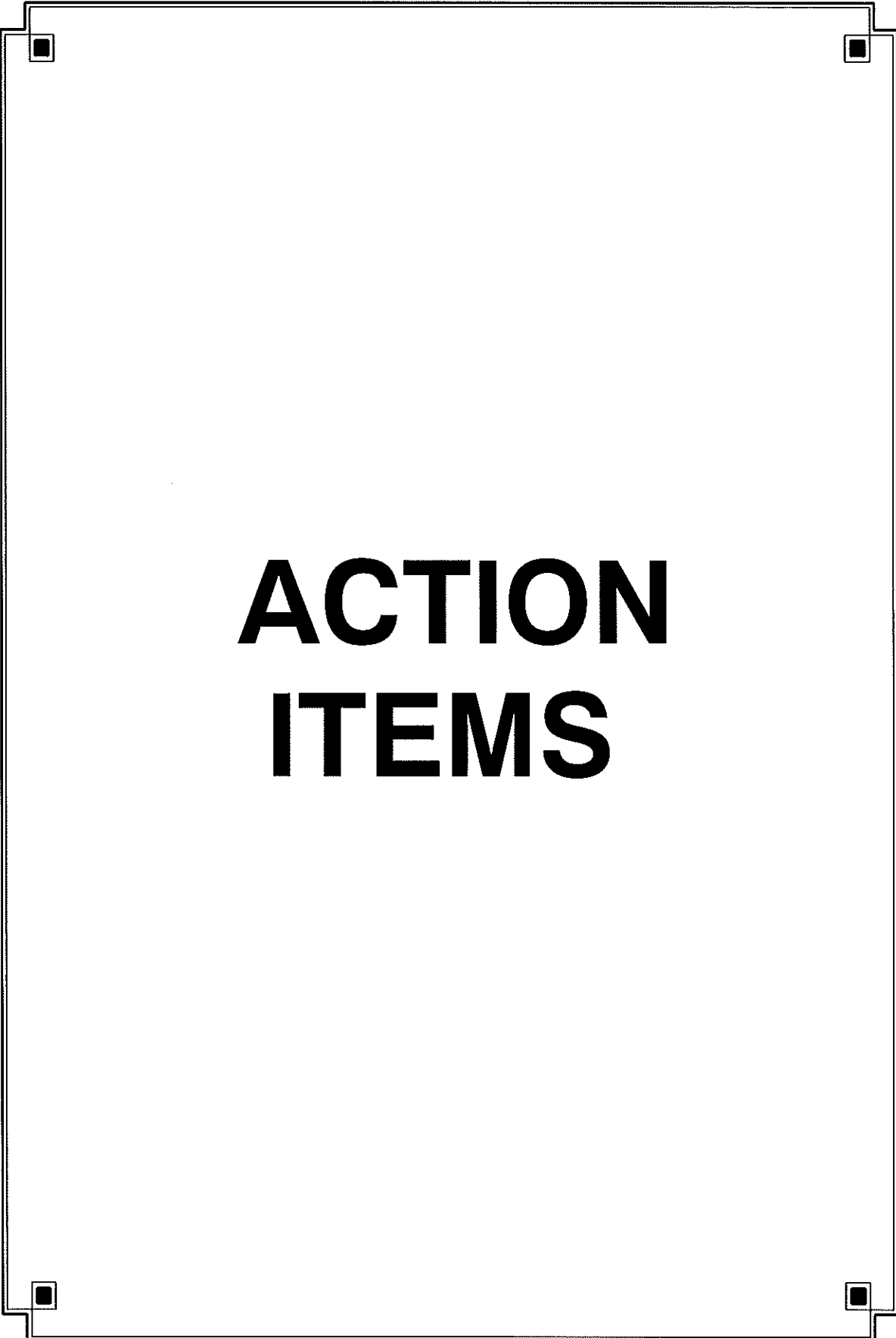
SAM D. COBB, Mayor

ATTEST:



JAN FLETCHER, City Clerk





ACTION ITEMS



CITY OF HOBBS

COMMISSION STAFF SUMMARY FORM

MEETING DATE: December 5, 2016

SUBJECT: Resolution adopting budgetary adjustment #3 for the Fiscal Year 2016-2017
DEPT. OF ORIGIN: Finance Department
DATE SUBMITTED: November 28, 2016
SUBMITTED BY: Deborah Corral, Assistant Finance Director

Summary:

The fiscal budget of the City of Hobbs is adopted by resolution, and reviewed and approved by the Department of Finance & Administration. The budget is prepared prior to the beginning of the fiscal year, and as such, from time to time it becomes necessary to adjust the budget for items not contemplated at the time of its preparation, or for issues that arise during the fiscal year.

Enclosed is a budgetary adjustment #3 for the current year. A summary of the funds adjusted is attached to this resolution. After this adjustment is approved by the Commission, it must be forwarded to the Department of Finance & Administration for their approval.

Fiscal Impact:


Reviewed By: 
Finance Department

Included in this budget adjustment are an increase in both revenues and expenditures. Total Expenditures increase by \$1,317,231.00, changing the total expenditures from \$214,568,716.14 to \$215,885,947.14. Total Revenues increase by \$812,124.80, changing the total revenue from \$132,292,179.47 to \$133,104,304.27. These changes move the general fund reserve from 13% to 12%.

Attachments:

- Budget Cash Balance Sheet
- Budgeted Adjustments Detail
- Resolution approving Budget Adjustment for the fiscal year 2016-2017

Legal Review:

Approved As To Form: 
City Attorney

Recommendation:

Motion to approve the resolution.

Approved For Submittal By:


Department Director

City Manager

CITY CLERKS USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____
Ordinance No. _____
Approved _____
Other _____

Continued To: _____
Referred To: _____
Denied _____
File No. _____

CITY OF HOBBS
RESOLUTION NO. 6502

BUDGETARY ADJUSTMENT #3
FISCAL YEAR 2016-2017

WHEREAS, the City Commission of the City of Hobbs, New Mexico, has found it necessary to amend certain items within the fiscal year budget in order to provide for additional expenditures and transfers not contemplated at the time of the preparation of the 2016-2017 budget.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that the items of the 2016-2017 fiscal budget be amended.

BE IT FURTHER RESOLVED BY THE GOVERNING BODY of the City of Hobbs, New Mexico, that the budgetary adjustments be subject to the approval of the Director of Public Finance of the State of New Mexico and that a copy of this Resolution be forwarded to his office in Santa Fe, New Mexico, for approval.

PASSED, ADOPTED AND APPROVED this 5th day of December, 2016

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk

**City of Hobbs Preliminary Budget
FY17 Fund Summary (BAR #3)**

	Beginning Cash	Total Revenue	Interfund Transfer	Total Expenditures	Ending Cash	
1 GENERAL	58,340,110.88	51,807,406.50	(14,158,010.87)	85,788,461.29	10,201,045.22	12%
2 LAND ACQUISITION	500,000.00			500,000.00	-	
General Fund Subtotal	58,840,110.88	51,807,406.50	(14,158,010.87)	86,288,461.29	10,201,045.22	
11 LOCAL GOV CORR	208,018.04	215,338.00		167,000.00	256,356.04	
12 POLICE PROTECTION	66,756.22	87,000.00		87,000.00	66,756.22	
13 P D N (parif, drug, narcotics)	1,918.75	-			1,918.75	
15 COPS GRANT	1,000.00	341,535.62	371,495.76	660,948.02	53,083.36	
16 RECREATION	21,855,151.47	38,500,000.00	41,215.31	60,347,866.78	48,500.00	
17 OLDER AMERICAN	1,000.00	211,088.00	737,140.70	948,228.70	1,000.00	
18 GOLF	1,000.00	857,612.88	2,158,497.11	3,016,109.99	1,000.00	
19 CEMETERY	1,000.00	168,690.00	359,891.00	528,581.00	1,000.00	
20 AIRPORT	295,033.20	38,300.00		36,000.00	297,333.20	
23 LODGERS' TAX	188,954.74	801,200.00		855,491.05	134,663.69	
27 PUBLIC TRANSPORTATION	1,000.00	805,731.18	439,770.99	1,245,502.17	1,000.00	
28 FIRE PROTECTION	567,070.62	385,430.00		223,800.00	728,700.62	
29 EMER MEDICAL SERV	11.00	26,365.40		26,365.40	11.00	
Special Revenue Subtotals	23,187,914.04	42,438,291.08	4,108,010.87	68,142,893.11	1,591,322.88	
37 COMM DEVE CONST	1,000.00	500,000.00	500,000.00	1,000,000.00	1,000.00	
46 BEAUTIFICATION IMPROVEMENT	1,732,739.94			1,126,179.46	606,560.48	
48 STREET IMPROVEMENTS	1,555,269.56	1,838,112.22		2,965,473.28	427,908.50	
49 CITY COMM. IMPROVEMENTS	1,000.00	2,126,582.00	(2,018,982.00)		108,600.00	
Capitl Project Subtotals	3,290,009.50	4,464,694.22	(1,518,982.00)	5,091,652.74	1,144,068.98	
51 UTILITY BOND	-		307,004.50	307,004.50	-	
53 WASTEWATER BOND	1,989,842.96		2,093,121.54	2,093,121.54	1,989,842.96	
Debt Service Subtotals	1,989,842.96	-	2,400,126.04	2,400,126.04	1,989,842.96	
10 SOLID WASTE	1,149,697.45	6,050,000.00		6,050,000.00	1,149,697.45	
44 JOINT UTILITY EXTENSIONS CAPITAL PI	3,159,027.63	1,300,000.00		4,352,654.37	106,373.26	
60 JOINT UTILITY	3,908,278.93		3,606,880.04	5,470,566.94	2,044,592.03	
61 JOINT UTILITY CONST	-	238,000.00	3,327,192.28	3,565,192.28	-	
62 WASTE WATER PLANT CONST	1,946,302.44	5,311,330.24	15,067,481.80	22,325,114.48	-	
63 JOINT UTILITY - WASTEWATER	7,308,981.80		(1,889,407.16)	2,435,994.66	2,983,579.98	
65 JOINT UTILITY INCOME - WASTEWATEI	-	5,988,291.00	(5,988,291.00)		-	
66 JOINT UTILITY INCOME	-	5,504,000.00	(5,504,000.00)		-	
68 METER DEPOSIT RES	714,835.12	400,000.00		150,000.00	964,835.12	
69 INTERNAL SUPPLY	-	550,000.00	549,000.00	550,000.00	549,000.00	
Utility Subtotals	18,187,123.37	25,341,621.24	9,168,855.96	44,899,522.73	7,798,077.84	
64 MEDICAL INSURANCE	203,976.07	6,571,129.19	-	6,582,129.19	192,976.07	
67 WORKERS COMP TRUST	946,447.33	602,830.35		602,830.35	946,447.33	
Internal Service Subtotal	1,150,423.40	7,173,959.54	-	7,184,959.54	1,139,423.40	
70 MOTOR VEHICLE	1,346.72	720,000.00		720,000.00	1,346.72	
71 MUNI JUDGE BOND FUND	175,016.84				175,016.84	
72 RETIREE HEALTH INSURANCE TRUST FI	9,000,000.00	1,029,331.65	-	1,029,331.65	9,000,000.00	
73 CRIME LAB FUND	74,570.55	125,000.04		125,000.04	74,570.55	
75 FORECLOSURE TRUST FUND	71.88				71.88	
76 RECREATION TRUST	103,032.51	-			103,032.51	
77 LIBRARY TRUST	5,029.12	1,000.00		1,000.00	5,029.12	
78 SENIOR CITIZEN TRUST	8,053.05	1,500.00		1,500.00	8,053.05	
79 PRAIRIE HAVEN MEM	5,353.80	-			5,353.80	
80 COMMUNITY PARK TRUST	1,432.05				1,432.05	
82 EVIDENCE TRUST FUND	122,464.85	-			122,464.85	
83 HOBBS BEAUTIFUL	22,684.49				22,684.49	
86 CITY AGENCY TRUST	5,247.38	1,500.00		1,500.00	5,247.38	
Trust & Agency Subtotals	9,524,303.24	1,878,331.69	-	1,878,331.69	9,524,303.24	
Grant Total All Funds	116,169,727.39	133,104,304.27	-	215,885,947.14	33,388,084.52	

812,124.80

1,317,231.00

Expenses:

Fund	Org	Object	Project	DESCRIPTION	FY17 Revised Budget	New Request	FY17 New Budget	Comments
1	010140	42601		Professional Services	30,000.00	185,916.52	215,916.52	FY16 Carryover missed - Asset Mngt phase 2 & 3, VSS, ESS
1	010421	44901	00242	Building Roof Upgrades	-	750,000.00	750,000.00	Roof Upgrades (revenue line to reflect insurance settlement)
1	010205	42601		Professional Services	2,222,425.36	75,500.00	2,297,925.36	Data Conversion for LCCA and HPD
1	010170	42353		Training/Safety Equipment	45,800.00	(20,800.00)	25,000.00	flasher project complete - transfer money to leadership training
1	010110	42302		Leadership Training	37,357.72	20,800.00	58,157.72	transfer from HR Training/Safety - for leadership training
1 Total						<u>1,011,416.52</u>		
15	154115	41*		2016 COPS Grant	-	305,814.48	305,814.48	partial year expense budget for new COPS Grant
15 Total						<u>305,814.48</u>		
Grand Total						<u>1,317,231.00</u>		

Revenue:

Fund	Org	Object	Project	DESCRIPTION	FY17 Revised Budget	New Request	FY17 New Budget	Comments
1	019999	30615	00242	Building Rood Upgrades	-	(673,235.84)	(673,235.84)	Insurance Settlement - Building Roof Upgrades
1 Total						<u>(673,235.84)</u>		
15	159999	30702	04115	2016 COPS Grant	-	(138,888.96)	(138,888.96)	partial year revenue budget for new COPS Grant
15 Total						<u>(138,888.96)</u>		
Grand Total						<u>(812,124.80)</u>		

Transfers:		
	FROM GENERAL FUND	(219,008.88)
	TO FUND 15	219,008.88
	TO FUND 62	



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: December 5th, 2016

SUBJECT: CES CONTRACT WITH ACCENT LANDSCAPING - TURNER BEAUTIFICATION AND POCKET PARK EXPANSION

DEPT. OF ORIGIN: Parks & Recreation Department
DATE SUBMITTED: 11-29-316
SUBMITTED BY: Doug McDaniel, Parks and Recreation Director

Summary:

The Attached CES proposal with Accent Landscaping is a combination of tree replacements on Turner St and new trees for the Turner Pocket Park currently under construction.

Turner Street Replacement / Expansion: The City purchased the residential structure on Turner and Permian, which has been removed in order to expand the Turner Improvements in this area. A portion of the CES is for new trees for the Turner Pocket Park Expansion (3 - Red Oaks / 6 - Red Buds). An additional 14 Red Buds are replacement trees along the existing Turner Street Improvements.

Fiscal Impact:

Reviewed By: [Signature] Finance Department

Total CES Contract: \$29,100.88 (including GRT)
Budget Line: 01-0100-44901-00230 (Turner Pocket Park)
Available Budget: \$16,045.37
CES Amount: \$13,680.00
Budget Line: 01-0320-42541 (Turner Replacement)
Available Budget: \$40,000 Estimated
CES Amount: \$15,420.88

Attachments: CES Proposal

Legal Review:

Approved As To Form: [Signature] City Attorney

Recommendation:

Consideration and Approval of CES Contract with Accent Landscaping

Approved For Submittal By:

[Signature] Department Director

[Signature] City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____ Continued To: _____
Ordinance No. _____ Referred To: _____
Approved _____ Denied
Other _____ File No. _____



Job Order Contract

Price Proposal Summary - CSI

www.eziqc.com

Date: November 30, 2016
Contract Number: 2016-002B-ALC-R6
Job Order Number: 031224.00
Job Order Title: City of Hobbs-Tree Demolition and Install
Contractor: Accent Landscape Contractors
Proposal Value: \$29,100.88
Proposal Name: City of Hobbs-Tree Demolition and Install
Detailed Scope: Removing 129 trees and installing 129 new trees

01 - General Requirements:	\$7,441.53
31 - Earthwork:	\$11,131.37
32 - Exterior Improvements:	\$10,527.98
Proposal Total	\$29,100.88

This proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percent of NPP on this Proposal: 100.00%

Job Order Contract

Price Proposal Detail - CSI

Date: November 30, 2016
Contract Number: 2016-002B-ALC-R6
Job Order Number: 031224.00
Job Order Title: City of Hobbs-Tree Demolition and Install
Contractor: Accent Landscape Contractors
Proposal Value: \$29,100.88
Proposal Name: City of Hobbs-Tree Demolition and Install
Adjustment Factor(s) Used: 1.0000-No Adjustment, 1.2400-OTNWH Requiring State Wage Rates (Outside Tribal Lands) > \$60,000

Rec#	CSI Number	Mod.	UOM	Description	Line Total
01 - General Requirements					
1	01 22 16 00 0004		EA	New Mexico Gross Receipts Tax - Varies by County	\$1,747.48
			Installation	Quantity 1,747.48 x Unit Price \$1.00 x Factor 1.0000 = Total \$1,747.48	
2	01 22 16 00 0005		EA	Job Order Development Services	\$1,619.35
			Installation	Quantity 1,619.35 x Unit Price \$1.00 x Factor 1.0000 = Total \$1,619.35	
3	01 22 16 00 0006		EA	New Mexico Gross Receipts Tax - Out of State Vendor	\$82.99
			Installation	Quantity 82.99 x Unit Price \$1.00 x Factor 1.0000 = Total \$82.99	
4	01 66 19 00 0005		CY	Handling Material For Over 125' Per CY Of Material Per 125' For delivery, demolition or miscellaneous moving required by owner.	\$60.32
			Installation	Quantity 34.50 x Unit Price \$1.41 x Factor 1.2400 = Total \$60.32	
			User Note: Unloading and placing delivered tress 250'		
5	01 71 13 00 0002		EA	Equipment Delivery, Pickup, Mobilization And Demobilization Using A Rollback Flatbed Truck Includes delivery of equipment, off loading on site, rigging, dismantling, loading and transporting away. For equipment such as trenchers, skid-steer loaders (bobcats), industrial warehouse forklifts, sweepers, scissor platform lifts, telescoping and articulating boom manlifts with up to 40' boom lengths, etc.	\$372.00
			Installation	Quantity 2.00 x Unit Price \$150.00 x Factor 1.2400 = Total \$372.00	
			User Note: Skidsteer and Backhoe		
6	01 74 19 00 0036		CYM	Hauling On Paved Roads, First 15 Miles	\$153.56
			Installation	Quantity 258.00 x Unit Price \$0.48 x Factor 1.2400 = Total \$153.56	
			User Note: Importing trees .75 Cy per tree		
7	01 74 19 00 0037		CYM	Hauling On Paved Roads, Miles Over Initial 15 Miles	\$277.76
			Installation	Quantity 700.00 x Unit Price \$0.32 x Factor 1.2400 = Total \$277.76	
			User Note: 5CY per a tree. Hauling to dump		
8	01 74 19 00 0037		CYM	Hauling On Paved Roads, Miles Over Initial 15 Miles	\$3,128.07
			Installation	Quantity 7,883.25 x Unit Price \$0.32 x Factor 1.2400 = Total \$3,128.07	
			User Note: Importing trees .75 Cy Per tree. From Oklahoma City		

Subtotal for 01 - General Requirements: \$7,441.53

31 - Earthwork

Price Proposal Detail - CSI Continues..

Job Order Number:

Job Order Title:

Rec#	CSI Number	Mod.	UOM	Description	Line Total
31 - Earthwork					
9	31 11 00 00 0015		CY	Machine Loading Of Cleared And Grubbed Material	\$218.30
			Installation	Quantity 35.00 x Unit Price \$5.03 x Factor 1.2400 =	Total \$218.30
	User Note: 5 CY per a tree. 1/2 by hand 1/2 by Machine				
10	31 13 13 00 0003		EA	>6" To 12" D.B.H. (Diameter At Breast Height) Tree RemovalIncludes cutting up tree, chipping and loading.	\$6,582.04
			Installation	Quantity 14.00 x Unit Price \$379.15 x Factor 1.2400 =	Total \$6,582.04
11	31 13 13 00 0010		EA	>6" To 12" Diameter Stump RemovalIncludes excavation necessary to remove stump and loading.	\$1,816.90
			Installation	Quantity 14.00 x Unit Price \$104.66 x Factor 1.2400 =	Total \$1,816.90
12	31 23 16 13 0017		CY	Load Excess Material by Hand for Removal from Excavation for Trenching	\$850.75
			Installation	Quantity 23.00 x Unit Price \$29.83 x Factor 1.2400 =	Total \$850.75
	User Note: 1 CY per tree				
13	31 23 16 36 0015		CY	Relocating On Site Excavated Material From Excavation For Building Foundations and Other Structures >1,000'	\$210.76
			Installation	Quantity 23.00 x Unit Price \$7.39 x Factor 1.2400 =	Total \$210.76
	User Note: 1 CY per tree				
14	31 23 16 36 0015	Mod	CY	For >20 To 50, Add	\$158.00
			Installation	Quantity 23.00 x Unit Price \$5.54 x Factor 1.2400 =	Total \$158.00
15	31 23 16 36 0029		CY	Load Excess Material For Removal From Excavation For Building Foundations and Other Structures by Hand	\$1,294.62
			Installation	Quantity 35.00 x Unit Price \$29.83 x Factor 1.2400 =	Total \$1,294.62
	User Note: 5 CY per a tree. 1/2 by hand 1/2 by Machine				
Subtotal for 31 - Earthwork:					\$11,131.37
32 - Exterior Improvements					
16	32 91 13 26 0007		SF	Prepare Plant Bed By Hand, 14" To 18" DeepIncludes loosening subgrade, removing stones, sticks, roots, rubbish, and raking surface. Excludes soil amendments.	\$544.16
			Installation	Quantity 207.00 x Unit Price \$2.12 x Factor 1.2400 =	Total \$544.16
	User Note: 9 SF per Tree				
17	32 91 13 26 0010		CY	Excavate Planting Pit By Hand, Heavy SoilFor use with existing planting pits.	\$1,547.50
			Installation	Quantity 23.00 x Unit Price \$54.26 x Factor 1.2400 =	Total \$1,547.50
	User Note: 1 CY per tree				
18	32 91 13 33 0004		SY	Fertilizer, 0.2 LB/SY, Push Spreader	\$2.57
			Installation	Quantity 69.00 x Unit Price \$0.03 x Factor 1.2400 =	Total \$2.57
	User Note: 3SY per tree				

Price Proposal Detail - CSI Continues..

Job Order Number:

Job Order Title:

Rec#	CSI Number	Mod.	UOM	Description	Line Total		
32 - Exterior Improvements							
19	32 91 13 36 0008		MSF	Remove Rocks And Debris By Hand	\$3.00		
				Quantity	Unit Price	Factor	Total
			Installation	0.21 x	\$11.67 x	1.2400 =	\$3.00
			User Note: 9 sq ft per tree				
20	32 93 43 00 0066		EA	3" Caliper Cercis - American Redbud	\$4,166.40		
				Quantity	Unit Price	Factor	Total
			Installation	20.00 x	\$168.00 x	1.2400 =	\$4,166.40
			User Note: Oklahoma redbud. Includes tree poles, bark mulch and irrigation reconnection				
21	32 93 43 00 0695		EA	6" To 6-1/2" Caliper Quercus virginiana - Live Oak	\$4,203.60		
				Quantity	Unit Price	Factor	Total
			Installation	3.00 x	\$1,130.00 x	1.2400 =	\$4,203.60
			User Note: Red Oaks. Includes tree poles, bark mulch and irrigation reconnection				
22	32 94 49 00 0020		EA	Stake Out Trees Or Shrubs	\$60.75		
				Quantity	Unit Price	Factor	Total
			Installation	23.00 x	\$2.13 x	1.2400 =	\$60.75
Subtotal for 32 - Exterior Improvements:					\$10,527.98		
Proposal Total					\$29,100.88		

This proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percent of NPP on this Proposal: 100.00%



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: December 5, 2016

SUBJECT: Taylor Ranch Asbestos Removal & Demolition

DEPT. OF ORIGIN: General Services

DATE SUBMITTED: November 27, 2016

SUBMITTED BY: Ronny Choate, Director of General Services

Summary:

The City of Hobbs desires to enter into a Cooperative Educational Services Contract with GWC Construction, Inc., of Lovington, NM for the Asbestos removal and demolition of all structures located at the Taylor Ranch Site. Two other firms were contacted and one other price was received.

GWC Construction, Inc	\$100,940.00
Grancor Environmental, Inc.	\$189,295.00
Keers, Inc.	No Bid

This will remove all structures, slabs, tanks and trees from the site.

Fiscal Impact:

Reviewed By: 
Finance Department

Total cost of this project \$100,940.00 plus GRT, and budgeted in the Taylor Ranch Project. 010320-44901-00184

Attachments:

GWC quote
Grancor Environmental quote

Legal Review:

Approved As To Form: 
City Attorney

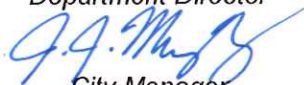
Recommendation:

Approve request to enter into a CES contract with GWC Construction, Inc.

Approved For Submittal By:



Department Director


City Manager

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COMMISSION ACTION TAKEN

Resolution No. _____

Ordinance No. _____

Approved _____

Other _____

Continued To: _____

Referred To: _____

File No. _____

Denied

ESTIMATE

G.W.C. Construction, Inc.
 PO Box 249
 Lovington, NM 88260
 Phone (575) 396-8492
 Fax (575) 396-0355
 Email: asbestos@valornet.com

DATE	October 12, 2016
ESTIMATE #	06122014-10
Revised 10-12-16	
License # 53212	

City of Hobbs
 Attn: Ronny Choate
 200 E. Broadway
 Hobbs, NM 88240
 575.397.9236 Ph

PO No: / WO No:		Project	Demolition - Taylor Ranch	
ITEM	QTY	DESCRIPTION	COST	TOTAL
Demolition	1	Demolition of existing structures on site, concrete slabs, windmill, tanks, fences, & trees.		\$100,940.00
		Note: Pricing based on one mobilization.		
		Pricing does not include NMGR		

Price quote good for 30 days. SUBTOTAL \$ 100,940.00
 Estimate approved by *Lonnie Goff* SALES TAX (7.3125%)
TOTAL \$ 100,940.00

Customer signature is a notice to proceed and approval for payment upon job completion.

Customer signature agreement: _____ Date _____

Customer email: rchoate@hobbsnm.org Customer fax: _____



Grancor Environmental
Estimate GE 16-84

November 21, 2016

Ronny D. Choate
200 E. Broadway
Hobbs, NM 88240

Attn: Mr. Ronny Choate

Re: Proposal for Asbestos Abatement and Demolition for the Taylor Ranch located in Hobbs, NM.

Thank you for considering **Grancor Environmental (GCE)** for all your environmental needs. Grancor Environmental will comply with all applicable, Federal, State and Local regulations pertaining to the safe and efficient removal and disposal of the identified Asbestos Containing Building Materials (ACBM).

The following structures are identified for demolition and abatement: Main House, Burned Structure, Shop, 2 Barns, and the Water Tank/Concrete Base. All structures are to be available upon arrival.

Scope of Work for Asbestos Abatement: Grancor Environmental will utilize fully trained and EPA certified asbestos abatement technicians during the pre-demolition abatement phase. Grancor will perform the asbestos abatement of identified textured sheetrock walls, ceilings, floor tile and associated mastics within the structures. All work will be done with the use of hand tool methodologies and solvents. All asbestos waste will be transported and disposed at an EPA approved landfill.

Abatement Exclusions: Pricing excludes the handling of any other regulated waste or hazardous materials encountered on the property. No final air clearance is included as the buildings will be demolished and not be reoccupied.

Scope of Work for Demolition: The removal and proper disposal of the structures including foundations. Additionally, any fencing and walkways will be demolished along with the structures. Approximately 55 tires will be removed from property and taken to a tire recycling facility. Metal removed from the property will be taken to a metal recycler. Demolition debris will be removed from the property and taken to an approved construction and demolition (C & D) landfill. Grancor will provide water and temporary power for their use at the site. **Utilities: electrical, gas, water and sewer disconnects and**

Grancor Environmental LLC.
P.O. Box 23393, Albuquerque, NM 87192 Office (505) 884-1683
NMSCL# 338735

capping will be the responsibility of the owner. Grancor has included temporary security fencing on the site until abatement and demolition has been completed.

Demolition Exclusions: No additional soil fill is included. The ground areas where the structures have been removed will be smoothed and blended to the existing grade. The removal of any below grade piping, septic, and/or tanks on the site beyond the footprint of each structure will also be excluded.

Demolition and Asbestos Abatement Price-----\$189,295.00
***NMGRT is not included**

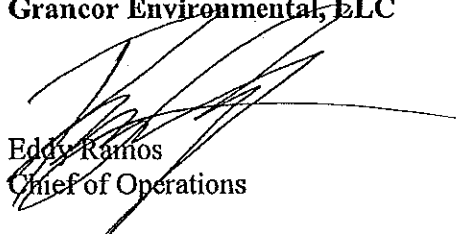
***Pricing is good for 30 days. Certified payroll is included in this price.**

Grancor Environmental will comply with the OSHA regulations and run our OSHA asbestos exposure compliance samples.

Grancor Environmental currently obtains a \$1,000,000.00 liability insurance policy and a \$2,000,000.00 liability aggregate on all its projects.

If you have any questions please feel free to contact our office @ 884-1683 or Cell: 505-553-1714.

Sincerely,
Grancor Environmental, LLC


Eddy Ramos
Chief of Operations

Acceptance of Proposal

Date

Grancor Environmental LLC.
P.O. Box 23393, Albuquerque, NM 87192 Office (505) 884-1683
NMSCL# 338735



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: December 5, 2016

SUBJECT: Annual Agreement for Design Services for Roofing Upgrades

DEPT. OF ORIGIN: General Services
DATE SUBMITTED: November 18, 2016
SUBMITTED BY: Ronny Choate, Director of General Services

Summary:


Proposals were opened on Thursday November 17, 2016, for Annual Roofing Design services. Proposals were received from four different firms for the service.

An Evaluation Committee comprised of Toby Spears, Director of Finance; Shelia Baker, Assistant City Engineer and Ronny Choate, Director of General Services. reviewed the proposals and rated them. The results are as follows.

Jim D. Koontz & Associates, Inc.	88.6
NPSR Architects, Inc.	78.6
Teske Architects	74.10
Durham Mackay Architects	71.40

The current project involves Hail Damage repair on roofs of various City Buildings.

Fiscal Impact:

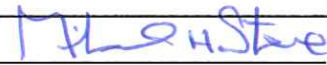
Reviewed By: 
Finance Department

This portion of the roofing project is for design only. The City of Hobbs will reclassify expenditures to encumber the design contract. This contract will approximate to 8% of the total capital project of \$700,000 (56,000) plus tax. The City of Hobbs currently has a budget adjustment reflecting the insurance proceeds and capital cost associated with this project which will need to be approved by the City Commission and NM Department of Finance and Administration.

Attachments:

1. Proposal Evaluation Form

Legal Review:

Approved As To Form: 
City Attorney

Recommendation:

Award Annual Agreement to Jim Koontz & Associates of Hobbs, NM.

Approved For Submittal By:


Department Director


City Manager

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COMMISSION ACTION TAKEN

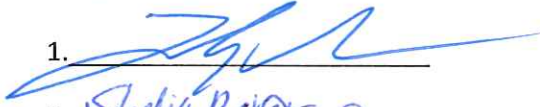
Resolution No. _____	Continued To: _____
Ordinance No. _____	Referred To: _____
Approved _____	Denied _____
Other _____	File No. _____

FURNISH ANNUAL AGREEMENT FOR DESIGN SERVICES FOR ROOFING UPGRADES
 PROPOSAL EVALUATION FORM

NPSR Koontz Teske Durham

Professional Roofing Design Firm Capabilities, Expertise, Related Experience Work References, Past Performance with Government Buildings	<u>26</u>	<u>30</u>	<u>24.3</u>	<u>22</u>	30%
Design Team, Experience, Qualifications, Expertise. Past Performance with Government Buildings.	<u>20</u>	<u>25</u>	<u>19.3</u>	<u>20.6</u>	25%
Specialty knowledge of roofing, HVAC Systems and Any related requirement or concerns.	<u>13</u>	<u>14</u>	<u>11.6</u>	<u>11.6</u>	15%
Past performance on City of Hobbs Building Design Projects.	<u>10</u>	<u>10</u>	<u>9.3</u>	<u>7.6</u>	10%
Present workload and ability to meet Time Schedule Requirements.	<u>9.6</u>	<u>9.6</u>	<u>9.6</u>	<u>9.6</u>	10%
Bidder Preference/Veterans Preference	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	10%
TOTAL	<u>78.6</u>	<u>88.6</u>	<u>74.10</u>	<u>71.40</u>	100%

Evaluation Team:

1. 
2. Shelia Baker
3. 